

Scout Rank

Scoutmaster Conference

- •Scout book is reviewed, all requirements are documented as having been met and are all dated and initialed by a SM
- •SM initials and dates the Scout's book with date of achievement of Scout rank
- •SM sends Scout to the Boards of Review signup table (Advancement committee)

Advancement Committee

- Rank requirements dates and rank are updated in Troopmaster to correlate with dates in the Scout's book
- Patch for Scout rank is given to the SPL to be awarded to the Scout that evening
- Advancement spreadsheet is updated (to track for Court of Honor)
- •Internet Advancement is updated with new rank

Tenderfoot through Life Ranks

Scoutmaster Conference

- •Scoutmaster reviews rank requirements; signs & dates Scout book
- Scoutmaster sends Scout to Boards of Review signup table

Advancement Committee

- •Rank requirement dates are input/updated in Troopmaster to reflect dates documented in the Scout book by the Advancement Committee (AC)
- •Scout is signed up for the next BOR on the Advancement spreadsheet

Boards of Review

- Scout book is reviewed by Advancement Committee members
- Upon successful board, BOR members initial and date the Scout book
- •New rank patch is given to SPL to be awarded to scout that evening

After BOR:

- Troopmaster updated with date of board by the AC
- •Intenet Advancement updated with new rank by the AC
- Advancement spreadheet updated by the AC